

**ECONOMY AND BUSINESS DEVELOPMENT SCRUTINY COMMITTEE –
WORK PROGRAMME 2013 – 2015**

Note:- for items pending meeting dates see last page

Date of meeting	Item	Reports due	Requested by	Purpose of Review (Responsible Officer / Member)	Expected Outcome	Relevant Cabinet Member
4/2/2013 Lead Officer Tracey Aldworth	Economic Development Strategy refresh and progress update including information on grants and business start-up help	22/1/2013	Committee	To allow scrutiny to comment on the strategy refresh and Action Plan (Mark Wathen)	To make recommendations to the Cabinet Member	Cabinet Member for Economic Development
4/2/2013 Lead Officer Tracey Aldworth	Skills provision – scoping report	22/1/2013	Committee	To set the scene leading to a review of skills provision at the meeting of 25/3/2013 (Mark Wathen)	For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale	Cabinet Member for Economic Development
25/3/2013 Lead Officer Tracey Aldworth	Skills provision – Aylesbury Business Needs - update on latest findings and to hear from skills providers and users.	12/3/2013	Committee	To review the skill set requirements of Aylesbury Vale and how these skills would be provided (Mark Wathen)	For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale	Cabinet Member for Economic Development
25/3/2013 Lead Officer Tracey Aldworth	Broadband delivery. Include input from BRAG	12/3/2013	Committee	To review an update of Broadband delivery. (Mark Wathen)	To make suggestions on any further action to be pursued.	Cabinet Member for Economic Development

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4/6/2013 Lead Officer Tracey Aldworth	Aylesbury Vale Estates update	21/5/2013	Committee	To monitor the performance of the joint commercial property partnership (Jon McGinty)	1. Monitor performance 2. To make recommendation to the Cabinet Member, as appropriate	Cabinet Member for Economic Development
4/6/2013 Lead Officer Tracey Aldworth	Refresh and update of Olympic legacy programme	21/5/2013	Committee	To update and allow scrutiny to comment on the programme (Ian Barham)	To make recommendations to the Cabinet Member	Cabinet Member for Leisure
4/6/2013 Lead Officer Tracey Aldworth	Skills Provision – round up following the meeting of 25/3/2013	21/5/2013	Committee	To update and allow scrutiny to comment (Mark Wathen)	To make recommendations to the Cabinet Member	Cabinet Member for Economic Development
26/6/2013 Lead Officer Teresa Lane	To review the draft Improvement Plan for Aylesbury Town Centre	12/6/2013	Committee	To allow scrutiny to comment (Teresa Lane)	To make recommendations to the Cabinet Member	The Leader of the Council

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3/9/2013 Lead Officer Tracey Aldworth	Skills Provision – to report on the findings of the Task and Finish Group following the meeting of 4/6/2013	20/8/2013	Committee	To discuss the presentation by BCC (Cllr Miss Lewis)	To make suggestions on further action that could be recommended to BCC	Cabinet Member for Economic Development
3/9/2013 Lead Officer Tracey Aldworth	Aylesbury Vale Estates Business Plan update	20/8/2013	Committee	To monitor the performance of the joint commercial property partnership (Jon McGinty or Maria Memoli)	3. Monitor performance 4. To make recommendation to the Cabinet Member, as appropriate	Cabinet Member for Economic Development
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28/10/2013 Lead Officer Tracey Aldworth	Skills update report following working group meeting on 23/9/13	15/10/2013	Committee		To make recommendations to the Cabinet Member/Officers	Cabinet Members for Economic Development and Strategic Planning
28/10/2013 Lead Officer Tracey Aldworth	Rural Economy, look at implications of planning rules, impact on the economy, diversification uses and needs	15/10/2013	Committee	To review whether AVDC is doing all it can to promote and give help to expansion of the rural economy. (Mark Wathen/John Byrne)	To make suggestions on any further action to be pursued.	Cabinet Member for Economic Development
28/10/2013 Lead Officer Tracey Aldworth	Update on LEPs	15/10/2013	Committee		To make recommendations to the Cabinet Member	Cabinet Member for Economic Development

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11/12/2013 Lead Officer Tracey Aldworth	Update on Aylesbury Town Centre Partnership and Management of the Town Centre. Update on usage and plans for the Markets. How the findings of the Mary Portas review might be linked to Aylesbury Vale's villages.	26/11/2013	Committee	To look at how Aylesbury Town Centre is performing (Diana Fawcett & Teresa Lane)	To make suggestions on any further action that they would like to see pursued.	Cabinet Member for Civic Amenities

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29/1/2014 Lead Officer Tracey Aldworth	Notice of Motion – Support for Town Centre Businesses	14/1/2014	Council	To recommend to Cabinet and then Council of how this should be taken forward. (Andrew Small)	To make recommendations to Cabinet	Councillor Neil Blake

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17/3/2014 Lead Officer Tracey Aldworth	Inward Investment in the Vale – Steps being taken to deliver employment on sites already planned.	4/3/2014	Committee	To update and allow scrutiny to comment (Mark Wathen)	To make suggestions on any further action to be pursued.	Cabinet Member for Economic Development
17/3/2014 Lead Officer Tracey Aldworth	Major Employment Sites, including an update on Silverstone and Westcott growth	4/3/2014	Committee	To look at designated sites and how to get them up and running and the planned growth of Silverstone (John Byrne)	To make recommendations to the Cabinet Member/Officers	Cabinet Members for Economic Development and Strategic Planning

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3/6/2014 Lead Officer Tracey Aldworth	Support for Businesses Scheme	20/5/2014	Committee	To update and allow scrutiny to comment (Andrew Small)	To make recommendations to the Cabinet Member/Officers	

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3/9/2014 Lead Officer Tracey Aldworth	BBF/FSB/Chamber of Commerce	19/8/2014	Committee	(Steve McAteer)		
3/6/2014 Lead Officer Tracey Aldworth	AVE Business Plan	19/8/2014		To update and allow scrutiny to comment (J McGinty)	To make recommendations to the Cabinet Member/Officers	

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21/10/2014 Lead Officer Tracey Aldworth	Update on LEP's	7/10/2014				

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8/12/2014 Lead Officer Tracey Aldworth	Budget review	25/11/2014	Committee	To look at 2015/16 budget proposals within the Committee's remit (Andrew Small)	To make recommendations to Cabinet	Cabinet Member for Resources

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21/1/2015 Lead Officer Tracey Aldworth	No items at present	6/1/2015				

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17/3/2015 Lead Officer Tracey Aldworth	No items at present	3/3/2015				

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Items pending –

Future of LEPs

Skills/Business Development Seminar

The Development of East – West Rail (to include BCC)

Utilisation of redundant airfields

Businesses that have been lost from the Vale and reasons why.

Aylesbury Vale Visitor Economy Action Plan

Broadband update